



MOVING TO THE UNITED STATES DOCUMENTATION CHECKLIST

CUSTOMER NAME: _____ LOAD DATE: _____

(A) FOR CUSTOMERS ENTERING USA ON A WORK VISA

DOCUMENTS RECEIVED

PERSONAL:

- (1) COPY OF CUSTOMER'S PASSPORT _____
- (2) US DEPARTMENT OF HOMELAND SECURITY #3299 FORM _____
- (3) COPY OF WORK VISA (USUALLY TN, L1, HB1, HB2, EB2, EB3) _____

MOTOR VEHICLE:

- (4) MANUFACTURER'S LETTER OF COMPLIANCE _____
- (5) EPA #3520-A FORM (NO EPA STAMP REQUIRED) _____
- (6) DOT IMPORTATION OF MOTOR VEHICLE HS-7 FORM _____

NOTE: DUTY WILL APPLY ON VEHICLES MADE OUTSIDE NORTH AMERICA AND IN SOME CASES MAY APPLY ON N/A MADE VECHICLES. CUSTOMER SHOULD CHECK WITH CUSTOMS IN ADVANCE SINCE NOT ALL N/A VEHICLES ARE PROTECTED UNDER NAFTA.

FIREARMS:

- (7) ATF (ALCOHOL, TOBACCO & FIREARMS) PERMIT _____
 CUSTOMER OBTAINS PERMIT BY SUBMITTING ATF-F-6 FORM TO ATF IN TRIPLICATE. IF APPROVED A PERMIT IS ISSUED WHICH USUALLY CONSISTS OF ORIGINAL APPLICATION ANNOTATED AS APPROVED AND A COPY OF ATF-F-6A
- (8) ALCOHOL AND WINE COLLECTIONS

DECISIONS ARE MADE ON AN INDIVIDUAL BASIS AS TO WHETHER AN ATF IMPORT IS REQUIRED TO BRING IN WINE OR SPIRIT COLLECTIONS. ALL DUTIES AND TAXES ARE APPLICABLE AND WILL BE COLLECTED AT THE BORDER.

CONTACT NUMBERS AND WEB ADDRESSES:

US CUSTOMS & BORDER SERVICES	202-354-1000	WWW.CUSTOMS.TREAS.GOUV
NATIONAL HIGHWAY TRAFFIC SAFETY	202-366-4000	WWW.NHTSA.DOT.GOV
ENVIRONMENTAL PROTECTION AGENCY	734-214-4100	WWW.EPA.GOV/OTAO/IMPORTS
ALCOHOL, TOBACCO & FIREARMS	202-927-7777	WWW.ATF.TREAS.GOV
ATF IMPORT/EXPORT – ALCOHOL	202-927-8110	